

# **Seaham Harbour Nursery School**



## **Charging and Remission Policy**



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## **Charges and Remission Policy**

### **Introduction**

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, practical activities and visits can make towards pupils' personal and social education. The Governing Body aims to promote and provide such activities both as part of a broad, balanced curriculum for the pupils of the school and as additional optional activities.

### **Charging Policy**

Any charges made by the school must meet the requirements of the Education Reform Act 1996. The Governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.

### **Charges**

Charges will not be made for any activities which form part of the "Early Years Foundation Stage" requirements. No charge can be made for education during school hours. The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

#### **Activities outside school hours or to extend the curriculum**

The full cost to each pupil of any activities deemed to be optional extras taking place outside school hours, or as an extension to the curriculum, or in the form of visits and visitors to school. The cost will not exceed the actual cost of provision, to include admission costs and transport costs. Wherever possible fund raising will be used to subsidise costs for all children.

#### **Charging in Kind**

The cost of materials, ingredients (or provision of them by parents) for practical subjects if the parents have indicated in advance that they wish to own the finished product.

#### **Voluntary Contributions**

The Governing Body may ask parents for voluntary contributions towards the cost of any activity that takes place during school hours. This includes daily snacks for children during the sessions. Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be discriminated against. In the event of insufficient voluntary contributions being made the activity may have to be cancelled and refunds will be given.

## **Childcare**

From September 2025 children attending (both 2 year old and 3-4 year old provision) can extend these hours through early drop off from 8.00 am to 8.45am (£3.00 per day). Children attending for core 30 hours do not pay any additional charges. A late fee of £5.00 for up to 5 minutes, £10.00 for up to 10 minutes, £15.00 for up to 15 minutes and anything over 15 minutes £45.00 will be applied for any core 30 hour child not collected on time.

Children attending for extended 30 hours pay £22.50 per week, to cover the additional 45 minutes per day, this is in response to requests from parents for school to provide additional childcare.

Additional sessions are charged at the hourly rate of £7.50 (for 2 year olds) and £6.00 for 3-4 year olds).

Places for 2 year old children are eligible for free funded places (either as funded 2 year old places or places for working parents). Any child not eligible for either funding can attend at a charge of £22.50 per session, for a minimum of 2 sessions per week.

## **Breakages**

In cases of wilful or malicious damage to equipment or breakages, or loss of school books and equipment on loan to pupils the Head Teacher in consultation with the Chair of the Governing Body may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.

## **General**

The Governing Body may, from time to time amend the categories for which a charge may be made. The Governing Body reserve the right to review the charging and remissions policy as necessary.

This policy will be regularly reviewed and updated as part of the school's overall CPD plan.

Date: \_\_\_\_\_

Head Teacher : Mrs Carole Scott

Signed: \_\_\_\_\_

Chair of Finance Committee : Mr Richard Williams

Signed: \_\_\_\_\_